

MINUTES OF THE 7/23/20 SCHEDULED JULY MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE WEEHAWKEN HOUSING AUTHORITY HELD VIRTUALLY USING ZOOM MEETING WEEHAWKEN, COUNTY OF HUDSON, STATE OF NEW JERSEY.

At 6:45 PM, the meeting was called to order.

Present were:

*Chairman D. Facchini
Commissioner C. Nersesian
Commissioner M. Schmid
Commissioner E. Bez
Commissioner L. Lauricella
Commissioner C. Marchetti
Commissioner A. Orecchio-absent*

Also present were:

*Robert DiVincent – Executive Director
William Katchen – Fee Accountant
Jason Capizzi- Attorney
Raul Gonzalez
Doretta Gasorek
Darlene Vetter – Housing Authority Recorder*

PREVIOUS MINUTES

Motion was made by Commissioner Nersesian, ***Seconded*** by Commissioner Lauricella to pass the 6/25/20 Scheduled JUNE meeting minutes.

*Chairman D. Facchini -aye
Commissioner C. Nersesian-aye
Commissioner M. Schmid-aye
Commissioner E. Bez-abstain
Commissioner L. Lauricella-aye
Commissioner C. Marchetti-aye
Commissioner A. Orecchio-absent*

5- Ayes: Abstain: 1

BIDS/PROPOSALS

- 1) *One bid received from Jason Capizzi for Attorney Services in the amount of*
- a) *Retainer-monthly flat rate of \$1000*
 - b) *Hourly Rates- \$125 for attorney time and \$90 for legal assistant time*

MOTION was made by Commissioner Nersesian and seconded by Commissioner Marchetti to award Legal Services Contract to Jason Capizzi for the sum of:

- a) *Retainer-monthly flat rate of \$1000*
- b) *Hourly Rates- \$125 for attorney time and \$90 for legal assistant time*

*Chairman D. Facchini -aye
Commissioner C. Nersesian-aye
Commissioner M. Schmid-aye
Commissioner E. Bez-aye
Commissioner L. Lauricella-aye
Commissioner C. Marchetti-aye
Commissioner A. Orecchio-absent*

6- Ayes: Abstain:

RESOLUTIONS

NONE

CORRESPONDENCE

NONE

ACCOUNTANTS REPORT

- a) *Mr. Katchen reviewed the financials with the Board and explained RAD program expense loss and suggested reimbursement of revenue spent from Restricted Fund Accounts. He also explained that the Section 8 Pro-ration needs to be adjusted in regard to salary figure.*
- b) *The HA also needs to transfer from the Well Fargo Section 8 Bank account the sum of \$32,000 as a reimbursement for Covid 19 Costs. Dee will work with Sandra in developing an excel spreadsheet that will show a summary of costs incurred and the documents as backup.*

PAYMENT OF OPERATING BILLS

*Motion was made by Commissioner Marchetti and **Seconded** by Commissioner Nersesian to pay
JULY bills*

*Chairman D. Facchini -aye
Commissioner C. Nersesian-aye
Commissioner M. Schmid-aye
Commissioner E. Bez-absent
Commissioner L. Lauricella-aye
Commissioner C. Marchetti-aye
Commissioner A. Orecchio-absent*

6-Ayes: Abstain:

PAYMENT OF RAD UPGRADE BILLS

NONE

REPORTS

ATTORNEYS REPORT

Mr. Capizzi will meet with Mr. DiVincent regarding the Smoke Free Policy

INSURANCE REPORT

NONE

EXECUTIVE DIRECTOR'S REPORT

NONE

RAD 525 GREGORY-Project Based Voucher- 92

SECTION 8 – H.C.V. -194

P.B.V.-28

PORT-OUTS- 27

INSPECTORS REPORT TOTAL 4

4-PASS

NEW BUSINESS

NONE

OLD BUSINESS

- 1) Soffit Proposal by the end of the month
- 2) Advertise for 2-4 POTTER PLACE Project Based Vouchers

EXECUTIVE SESSION

NONE

REMARKS FROM CITIZENS

NONE

ADJOURNEMENT

At 7:00 PM motion was made by Commissioner Lauricella and seconded by Commissioner Marchetti to adjourn meeting.

*Chairman D. Facchini -aye
Commissioner C. Nersesian-aye
Commissioner M. Schmid-absent
Commissioner E. Bez-absent
Commissioner L. Lauricella-aye
Commissioner C. Marchetti-aye
Commissioner A. Orecchio-absent*

5-Ayes: Abstain:

Respectfully submitted
Darlene Vetter
Housing Authority Recorder